

YOUR NOTARY PUBLIC LICENSE IS UP FOR RENEWAL. YOU WILL NEED TO RENEW THROUGH THE NOTARY DIVISION OF THE SECRETARY OF STATES OFFICE. FOR MORE INFORMATION AND TO ACQUIRE THE APPROPRIATE FORMS YOU MAY DOWNLOAD AT www.BeANotary.com OR CONTACT THE STATE AT 503-986-2200.

LMI NOTARY SERVICE IS DEDICATED TO HELPING NOTARIES PUBLIC IN THE U.S. PERFORM THEIR PROFESSIONAL DUTIES CORRECTLY, RESPONSIBLY, AND WITH PRIDE FOR OVER THIRTY YEARS! WE ARE HERE TO ANSWER YOUR QUESTIONS RELATING TO YOUR NOTARY. YOU WILL RECEIVE SPECIAL NOTARY STAMP PRICING.

*****WE PROTECT THE NOTARY*****

SECTION A

THE STATE OF OREGON REQUIRES THAT NOTARIES HAVE AN OFFICIAL SEAL MADE WITH BLACK INK. **LMI NOTARY SERVICE** CAN PROVIDE YOU WITH YOUR NEW STAMP CONTAINING YOUR NEW EXPIRATION DATE. CHOOSE FROM BELOW: *You must send a copy of your Certificate of Authorization

NOTARY STAMP

1PREINKED RECTANGULAR STAMP Color: Blk__Other__\$25.00

Total Stamps (Section A) \$_____

SECTION B

A NOTARY IS PERSONABLY LIABLE FOR THE FULL AMOUNT OF DAMAGES CAUSED AS A RESULT OF MISCONDUCT IN PERFORMING A NOTARIAL ACT.

WHAT IS ERRORS & OMISSIONS INSURANCE ? CAN YOU AFFORD TO BE WITHOUT IT ?

IT IS A COMMON MISUNDERSTANDING AMONG NOTARIES THAT THEY ARE PROTECTED FROM CIVIL LAWSUITS. THIS IS INCORRECT.

ERRORS AND OMISSIONS INSURANCE IS A FORM OF PROTECTION PROVIDED FOR NOTARIES BY ABSORBING THE COSTS OF A LAWSUIT RESULTING FROM THE NOTARY'S UNINTENTIONAL ERROR OR HAVING A GROUNDLESS LAWSUIT LEGALLY DISMISSED. IN MOST CASES, IF THE NOTARY IS SUED AS A RESULT OF HIS ACTIONS, THE ERRORS AND OMISSIONS INSURANCE WILL TAKE OVER THE DEFENSE OF THE LAWSUIT AND PAY ATTORNEY FEES AND A JUDGMENT UP TO THE AMOUNT OF THE POLICY LIMITS. **NOTARIAL ACTS THAT ARE DISHONEST, FRAUDULENT OR ILLEGAL ARE NOT USUALLY COVERED BY ERRORS AND OMISSIONS INSURANCE.**

MANY PEOPLE FEEL THEY ARE COVERED UNDER THEIR GENERAL LIABILITY INSURANCE POLICY. YOU SHOULD CHECK IT OUT AS MOST GENERAL LIABILITY INSURANCE POLICIES SPECIFICALLY EXCLUDE NOTARIAL ACTS.

YOU'VE UNDOUBTEDLY PROTECTED YOUR PERSONAL EFFECTS FROM CERTAIN THREATS WITH OTHER TYPES OF INSURANCE SUCH AS CAR INSURANCE, AND HOMEOWNERS/RENTERS INSURANCE. DON'T NEGLECT TO PROTECT YOUR NOTARIAL ACTS WITH NOTARY PUBLIC ERRORS AND OMISSIONS INSURANCE. THE TERM OF THE POLICY IS THE SAME AS YOUR COMMISSION. POLICIES MAY BE PURCHASED AT A NOMINAL PREMIUM WITH VARIOUS LIMITS. DON'T WAIT. PROTECT YOURSELF AND THOSE WHO DEPEND ON YOU... NOW!

FOR **\$50.00** YOU CAN OBTAIN AN ERRORS AND OMISSIONS POLICY IN THE AMOUNT OF **\$10,000.00** WHICH IS GOOD FOR THE FOUR YEAR TERM OF YOUR NOTARIAL COMMISSION. HIGHER LIMITS OF COVERAGE ARE AVAILABLE.

FOR \$1.05 PER MONTH, CAN YOU AFFORD NOT TO HAVE THIS COVERAGE?

ERRORS & OMISSIONS INSURANCE

\$10,000.00 COVERAGE.....\$50.00 (equates to \$1.05/mo) **\$15,000.00 COVERAGE.....\$65.00 (equates to \$1.36/mo)**
\$25,000.00 COVERAGE.....\$80.00 (equates to \$1.67/mo)
 (CHOOSE ONE OF THE ABOVE)

Total E & O (Section B) \$_____

SECTION C

THE STATE OF OREGON REQUIRES THAT ALL NOTARIES KEEP A LOG OF ALL NOTARIZATIONS. **LMI NOTARY SERVICE** CAN PROVIDE YOU WITH A NOTARIAL LOG (RECORD) BOOK TO TRACK YOUR NOTARIZATIONS. (SEE BELOW)

NOTARIAL LOG (RECORD) BOOKS

LOG BOOK STYLE A \$16.95 **LOG BOOK STYLE B \$38.95** **LOG BOOK STYLE (Basic) C \$5.00**
 Professionally bound (Softback) Professionally bound (Hardback) LMI log book bound w/

Total Log Book (Section C)\$_____

IMPORTANT RENEWAL NOTARY COMMISSION INFORMATION

PLEASE TYPE OR PRINT CLEARLY

APPLICANT'S NAME _____
(If different than below) (Middle Name or Initial, if used)

RESIDENCE ADDRESS _____

CITY _____ **STATE** _____ **ZIP CODE** _____

DAY PHONE _____
(Must be filled in)

RES. PHONE _____

CHANGE OF NAME _____

CHANGE OF ADDRESS _____

CITY _____ **STATE** _____ **ZIP CODE** _____

EASY INSTRUCTIONS:

TO PROTECT YOURSELF PERSONALLY AS A NOTARY, PURCHASE YOUR NEW NOTARY STAMP AND/OR NOTARIAL LOG (RECORD BOOK) COMPLETE THE FOLLOWING STEPS:

1. **COMPLETE AND RETURN THIS APPLICATION WITH A CHECK OR YOUR CREDIT CARD** INFORMATION IN THE AMOUNT TO BE DETERMINED BY YOUR SELECTION ON THE OTHER SIDE **PAYABLE TO LMI NOTARY SERVICE.**

*You must send a copy of your Certificate of Authorization **Total Stamps (Section A) \$** _____

Total E & O (Section B) \$ _____

Total Log Book (Section C) \$ _____

COMPLETE TOTAL \$ _____

2. **FOR CREDIT CARD CHARGES, COMPLETE THE FOLLOWING:**
(You may fax the front and back of this form when paying with a credit card)

NAME OF CARDHOLDER: _____

ACCOUNT#: _____

TYPE OF CARD: [] VISA [] MASTERCARD [] AMEX

EXPIRATION DATE: _____

SIGNATURE OF CARDHOLDER _____

3. **MAKE ANY NECESSARY CHANGES TO NAME AND ADDRESS ABOVE.**

4. **RETURN THIS FORM WITH APPLICABLE CHECK IN ENCLOSED SELF-ADDRESSED ENVELOPE.**

WE HAVE BEEN PROVIDING THIS SERVICE FOR NOTARY PUBLICS FOR OVER THIRTY YEARS SO YOU CAN COUNT ON US FOR ASSISTANCE. THANK YOU FOR ALLOWING **LMI NOTARY SERVICE** TO ASSIST WITH YOUR NOTARIAL NEEDS.

Return to:

**LMI NOTARY SERVICE * 208 JAMES ST., SUITE B
SEATTLE, WA 98104**

1-800-886-5299 Fax (206) 628-4690